

## IRENE REISING PIANO STUDIO POLICY

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### STUDIO OBJECTIVES

- The student will develop and work on continuously maintaining a healthy piano technique (posture, hand position, fingering, pedal use, etc.).
- The student will grow confidence in performing and expressing themselves as a musician through appropriately deemed repertoire.
- The student will cultivate an appreciation of music.
- The student will gain musical knowledge (a basic understanding of the fundamentals of music).

### TUITION

- Tuition is due the first lesson of every month.
  - 30 minute weekly lessons \$135.00 (per month)
  - 45 minute weekly lessons \$185.00 (per month)
  - 60 minute weekly lessons \$235.00 (per month)
- This rate guarantees 46 lessons a year (usually 3-4 lessons scheduled a month). Built into the contract with Cincinnati Music Academy is 6 weeks where lessons will not be held or made up at the instructor's discretion. This also does not include the yearly CMA Registration fee. That fee goes directly to the owners at CMA (I have no control over this fee).
- Cash, Checks, Zelle (**513-432-6862**), and Venmo (**@irenereisingcma**) are acceptable forms of payment. Checks should be made payable to Irene Reising.
- If payments are not made on the first lesson of every month, a \$10 late fee will be automatically charged.

### REGISTRATION

- CMA requires a yearly registration fee that is separate from the monthly tuition payments.
  - i. \$35 per year for one student
  - ii. \$55 per year for two students
  - iii. \$75 per year for three or more students (per family)
- Students enrolled with multiple teachers pay only one registration fee to CMA.
- The registration fee is due by September 1st or whenever a new student begins studying at CMA. The registration fee may be payable by check (Cincinnati Music Academy), credit card, or online.  
*Here is a link to online registration: <https://cincinnati-music-academy.com/new-student-registration/>*
- For my own personal studio, I do not charge an annual fee but parents are responsible for purchasing required music/materials.

### ATTENDANCE

- I respect your time; I expect you to do the same. Excessive absences due to emergencies will be handled on a case-by-case basis. Communication is key.
- There are 46 guaranteed lessons a year, which generally means we will have 3-4 lessons a month.
- If you have any questions, comments, or concerns, please do not hesitate to reach out to me by phone or email.
- Please contact me with at least 24 hours notice if there is a need to cancel the lesson. We can then schedule a make-up lesson. However, rescheduled lessons are not guaranteed.

- If a student is a no-show or if the lesson is canceled with less than 24 hours notice (emergencies will be handled on a case-by-case basis), that counts as a charged lesson (1 of the 46 yearly). It will not be rescheduled.
- Prior notification of upcoming conflicts is required (weddings, vacations, holidays, etc.).
- It is very helpful for scheduling purposes to know conflicts well in advance (the sooner I know, the better).
- I will notify my students of my personal conflicts during the year well in advance, except in the case of emergencies, and we will reschedule those lessons. I appreciate your understanding and patience.

#### MATERIALS

- Music is largely dependent on the U.S. Copyright Laws.
- Once a song has been assigned, I will ask that you provide sheet music. I will see if the sheet music is available anywhere for free before I recommend where you buy it.
- There are a variety of websites where you can find sheet music online for free or a small fee.
  - Musicnotes.com
  - IMSLP
  - Sheetmusicplus.com
  - Scribd
- Books might be recommended for purchase.
- The student is responsible for bringing a binder, pencil, and previously assigned music to every lesson.
- Recording devices are also allowed during lessons. This can be an excellent tool to help in practicing outside of our scheduled lesson.

#### PERFORMANCE OPPORTUNITIES

- Each student is guaranteed to be invited to participate in at least one recital a year. Participation is not required.

#### EXPECTATIONS

- Students need to arrive on time to their lessons and be ready to learn (our scheduled lesson time begins whether you are late or on time).
- Students should be practicing outside of their lesson.
- Be respectful and kind to everyone.
- Always bring a good attitude and a willingness to learn into your lesson.
- Inability to follow instructions, lack of respect, and/or continuous no shows to lessons will result in an immediate removal from the piano studio.
- Parents are welcome to sit in on our lessons, as long as there are no interruptions during our lesson time.

*If you have any questions, comments, or concerns, please do not hesitate to reach out to me by phone or email.*