

2019-2020 Studio Policies and Information

I am so happy to have you in my studio and excited to make a musical journey with you. Please read through the following information about my studio.

Tuition:

30 minute lessons: \$110/month

45 minute lessons: \$165/month

60 minute lessons: \$210/month

Individual lesson or trial lesson: \$65/hour, \$33/half hour

The tuition will include:

- 40 private lessons annually
- 2 group classes (performance practice, piano ensemble, music theory and history etc.)
- 2 studio recitals
- Preparation for auditions and evaluation events (colleges, summer festivals, competitions and any evaluation events), school events and recitals.

The tuition will **NOT** include: music and materials, fees for auditions and evaluation events, CMA annual registration fee, fees for accompanying.

- a. **2019-2020 Calendar runs from Sept. 1 –Aug. 31. A year contract is required**, due the day of your first lesson and renewed every September for each year. Similarly, CMA requires a yearly registration from, which is due each September. Different tuition will be applied for the shorter term. Please consult with the instructor.
- b. 44 events will be offered over the year; 40 private lessons, 2 group classes and 2 studio recitals. Tuition is based on 41 events and 3 excused absences will be allowed. For the Students who are going to miss more than 3 lessons, rescheduled lessons will be available at the instructor's discretion. Please see below (c) and (d).
- c. **Summer lessons are included in the yearly calendar**. Students who are planning to travel during the summer should communicate with the instructor before summer break starts.

Piano Studio of Bin Yu
Cincinnati Music Academy, 7420 Montgomery Road, Cincinnati, OH 45236

d. Missed lessons:

- Lessons canceled with 48 hours advance notice will be rescheduled. The make-up lessons are not guaranteed due to the arrangement of the studio space or unavailability of the instructor.
- The cancellation on the day of lessons or less than 24 hours will not be rescheduled or refunded.
- Lessons may be canceled due to inclement weather and will be rescheduled over the year. Parents will be notified by the instructor via phone/text and email.
- Make-up lessons will be guaranteed if the instructor misses the lessons or the student has to cancel due to the extreme situation such as severe illness, death in family and unexpected traffic caused by the accident.
- No refund will be given for no-shows or tardiness.

e. Student termination: 30 days advance notice is required and tuition is due for the following month.

f. Dismissal: A student may be dismissed if he/she: does not attend lessons, does not prepare for lessons, presents behavior or attitude problems, or does not pay tuition or other expenses.

Payments:

- a. Tuition is due by the 1st day of every month. Payment received after the 10th of each month will be assessed a \$25 late fee. A \$25 fee will be assessed for returned checks.
- b. A check payable to Bin Yu, cash, Pay Pal (3% of additional service fee) or an automatic monthly bank draft will be accepted.
- c. Payment can be handled in person or mailed to Cincinnati Music Academy.

Contacts:

- a. Email: binyu1127@gmail.com
- b. Phone: 267-738-7178 (call/text)
- c. Mailing Address: Cincinnati Music Academy, Bin Yu, 7420 Montgomery Road
Cincinnati, Ohio 45236

Parent-teacher communication:

Parents are more than welcome to observe their children's lessons. I highly recommend parents to learn together and assist their children's musical development, especially under age 7. If you

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have any concerns or questions about your child's piano lesson, please feel free to communicate with me.