

# Voice Studio of Maria Zarick at Cincinnati Music Academy

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513-602-2623

## Studio Policy and Contract 2020-2021

### Studio Objectives

- to encourage a love of music and enhance each student's ability to express themselves through singing
- to cultivate a healthy vocal technique in the preferred singing style of the student
- for beginning singers to have well rounded exposure to all musical genres
- for all students to gain confidence in their own unique vocal instrument
- to expose performing students to the basic techniques of acting and stage presence

### Program Tuition

Monthly tuition payments include:

- 46 weeks of 30 or 45 minute lessons provided by me
- 2 annual studio recitals, usually one in the Fall and one in the Spring

Full program with 30 minute weekly lessons: \$135 per month

Full program with 45 minute weekly lessons: \$202.50 per month

Recital fees are not included in the program tuition.

As tuition is based on an annual number of classes and lessons, your payment remains the same month-to-month regardless of cancellations or studio closings. Since I am only charging you for 42 out of 46 of the lessons that you pay for, it is expected that you will have 4 cancellations throughout the year. If you do not have those cancellations, you are receiving 4 extra lessons free of charge. Because of this policy, I generally will not reschedule lessons. The other 6 weeks of the year will be my personal vacation days for which you will not be charged. I will post these quarterly.

Tuition is due at the first lesson of each month. Payments received after the 15th of the month will incur a late fee of \$10.00. Balances not paid in full within 30 days constitute loss of reserved lesson time and dismissal from the voice studio.

## **Registration**

Cincinnati Music Academy charges an annual registration fee that is separate from monthly tuition payments. That fee is \$30 per year for one student, \$50 per year for two students, and \$70 per year for three or more students (per family) enrolled at CMA. Students enrolled with multiple teachers pay only one registration fee to CMA. The registration fee is payable by check to Cincinnati Music Academy and is due by September 1st or whenever a new student begins studying at CMA.

## **Ending Lessons**

A student may end voice lessons in my studio by giving written notification on or before the 25<sup>th</sup> of the month PRIOR to ending lessons. For example, if you would like to end lessons at the end of May you would need to tell me by April 25<sup>th</sup> in order to not be charged for the month of June. If you tell me you would like to end lessons at the end of May but do not tell me until after April 25<sup>th</sup> you will still be charged for the month of June. You are welcome to continue taking lessons during that time slot, as I will not book someone else until your tuition runs out.

## **Taking a Break**

Taking a temporary break from lessons is considered “Ending Lessons” and must follow the same policy outlined above. This includes situations such as taking a month off from lessons or taking a break for the summer.

## **Dismissal From Lessons**

Students may be dismissed for any of the following reasons: repeated failure to attend lessons, repeated failure to prepare for lessons, behavioral issues, and nonpayment of tuition.

## **Ways To Pay**

-Cash

-Check: Make checks payable to Maria Zarick and bring them to your first scheduled lesson each month.

If you need to mail your check, please send it to the following address:

Maria Zarick  
Cincinnati Music Academy  
7420 Montgomery Rd.  
Cincinnati, OH 45236

-Venmo: A free payment app through PayPal. To send your payment, download the Venmo app on your phone (pay function is only available through the app), link your bank account information, and send your payment to username Maria-Zarick.

-Paypal: Send tuition to Maria Zarick

-Zelle: Send tuition to my number 513-602-2623 or email [maria.zarick@gmail.com](mailto:maria.zarick@gmail.com)

### **Required Materials**

Please bring the following materials to every lesson:

- 3 ring binder or folder for your music
- printed out copies of your sheet music (or just your voice books)
- pencil
- water bottle
- a recording device such as a phone, iPad, mp3, etc. to record your lessons
- a good attitude!

\*\*for virtual lessons, please make sure you have good internet connection and a second device for which you can play accompaniment tracks (I will often email/text them to you so a smartphone/laptop would work fine for this)

Note: You will often need to find music online at sites like musicnotes.com where you can set up an account and purchase music to print off at home. There is usually a small fee of \$5.79-\$9.99 per song. If you do not have access to a printer at home I am happy to print your music off for you and add the fee to your tuition for the month. Photocopies may be provided for temporary educational use, but students are expected to comply with U.S. Copyright law by purchasing their own sheet music or paying for music that I legally download.

### **Practicing Expectations**

Like any other instrument, voice study requires individual practice by the student outside of the lesson. Since many of the techniques we may talk about in lessons may not always be easy to grasp at first, it is always advised that you sing along with your recordings of your lessons at home.

The following guidelines offer recommended practice times by age group:

Middle School Students (and younger)

At least 5 minutes of exercises and 20 minutes of repertoire, 3 days per week

High School Students and Adults

At least 10 minutes of exercises and 30 minutes of repertoire, 3 to 5 days per week

College Prep and Pre-Professional Students

At least 30 minutes of exercises and 40 to 60 minutes of repertoire, 5-6 days per week

I agree to abide by the rules of the Voice Studio of Maria Zarick

Student Name \_\_\_\_\_ Date \_\_\_\_\_

Signature (or parent signature if student is under 18)

\_\_\_\_\_ Date \_\_\_\_\_