

**Don Gauck's CMA Teaching Policy**  
**[Don\\_gauck@yahoo.com](mailto:Don_gauck@yahoo.com)**  
**513-503-0432**

**Payment:**

Students pay a monthly tuition of \$125.00 due the first lesson of each month. There will be a total of 44 lessons given over the course of a calendar year. This is an even billing system where the cost of each individual 30-minute lesson is \$34.10.  $\$125 \times 12 / 44 = \$34.10$ . The tuition will remain the same every month regardless of missed lessons.

Students will receive a yearly calendar, which notes the weeks when Don Gauck will not be teaching.

Students may pay cash or with a check payable to Don Gauck.

All students pay a yearly \$30 registration fee payable to Cincinnati Music Academy. The fee is due upon beginning lessons and again each September.

**Make Up Policy:**

If the instructor has to cancel a lesson, the lesson will either be made up or in some cases, pro-rated for that month.

If a student has to cancel a lesson for any reason, the lesson can be made up by signing up for master classes.

**Master Classes:**

Don Gauck will schedule several one-hour master classes in a calendar year. This is an opportunity for students to learn subjects usually not covered in a private guitar lesson. The topics covered will range from: Basic guitar maintenance and repair, learning how to use effect pedals, playing in ensembles, recording basics, etc.

**Materials:**

Don Gauck will give each student an assignment sheet, which indicates what was taught in each lesson, and what they are responsible for practicing each week.

Each student is expected to purchase a ring binder with section tabs and notebook paper placed in one of the sections.

Students should purchase a tuner and a metronome.

Students may be required to also purchase various reading materials.